



# **HARBOROUGH LC** **Junior** **Badminton Club**



## **Minutes of Annual General Meeting** **Wednesday 2<sup>nd</sup> July 2025**

### **1. Attendance and Apologies**

In attendance: Steve Chapman (SC), John Fannon (JF), Penny Fannon (PF), Nancy Fitzmaurice (NF), Lynda Haynes (LH), Julie Hine (JH), Ray Phipkin (RP), Ellis McKeown (EMK), Clare Scott (CS), Jo Styles (JS), Louise Bourne (LB).

Junior Member Representatives Hattie Hine, John Bunten, Daniel Bourne and many other Junior Club members.

Apologies received: Andy Hefford, Claire Cairns, Toby Hefford, Daniel Cairns, Daisy Smallwood, Thomas Bootheway.

### **2. Matters arising from last year's AGM**

Minutes of AGM on member information <http://www.harboroughlcjuniors.org.uk/>. There were no matters arising to report.

### **3. Chairperson's report**

The Chair (SC) talked briefly about the success of the Club over the last 12 months. He thanked JF for the work he had undertaken to secure the sports hall for the Club's ongoing use (as opposed to having to move into the less than suitable Arena). He also extended his grateful thanks to RP for his tireless dedication to the Club. He went on to thank the Secretary LH for her input behind the scenes with organizing clothing, undertaking inventories and other unseen tasks that are important to the smooth running of the Club, and all those involved on a voluntary basis that give their time and commitment to ensure the continuity of the Club.

The full Chairperson's Report can be found on the Club's website.

### **4. Secretary's report**

LH reiterated the sentiments of the Chair thanking RP who works tirelessly for the Club. She went on to say it was nice to see so many people in attendance and encouraged anyone present to consider joining the Committee; any time given is greatly appreciated and is necessary to ensure the Club continues to operate.

### **5. Treasurer's report.**

The Treasurer reported that the accounts indicate a profit of £3,815.00 at the end of the June, in part due to grant money received from the Club with the help of JF & PF.

Please see the separate document "Harborough LC Junior Badminton Club – Income-Expense-2024/25-Master Summary" on the Club's website for a full breakdown of income and expenditure.

## **6. Head Coach's report.**

RP expressed the need for more volunteers to help at some sessions; this need not be every week. Volunteers can undertake a safeguarding course, funded by the Club. RP emphasised the importance of getting younger people involved (e.g. parents of current junior members). RP is currently the only Level 2 qualified coach, necessary for a premier league club.

RP undertakes a 90-minute round trip on a weekly basis to coach the Harborough LC Junior Badminton Club, and has ran the Club for some years, which he does alongside involvement with other Clubs in the region. He will at some point need to step back and so the involvement of others is crucial for the ongoing existence of the Club.

## **7. Election of committee.**

Nominations were invited for committee roles and due process for elections took place. The roles are confirmed as follows: -

- Chairperson – Steve Chapman
- Secretary – Lynda Haynes
- Treasurer – Ray Phipkin
- Coaching Co-ordinator – Ray Phipkin
- Welfare Officer #1 - John Fannon
- Welfare Officer #2 – Nancy Fitzmaurice
- First Aid Leader – Nancy Fitzmaurice
- Junior Membership Representatives – Hattie Haynes, John Bunten, Daniel Bourne.
- Parent/Carer Representative(s) – Penny Fannon, Julie Hine, post meeting: Clare Scott also agree to undertake this role

A discussion took place around the need for new members to help take the Club forward as without volunteers the Club cannot operate.

Post meeting Clare Scott agreed to join the committee as Parent Representative and Ellis McKeown (daughter of LH, Secretary) agreed to undertake the role of Treasurer. RP will work with Ellis ahead and for the first few months of season 2025/26 until Ellis is happy to have full responsibility with access to the Club's bank account. For information 2024/25 Excel documents for accounts, & register, with Treasurer's report etc will initially be sent to LH's email address prior to having Ellis's e-mail & mobile number etc.

## **8. Coaches Weekly Session Fee & Coaches Affiliation, Course Fees season 2025/26**

The Committee had proposed:- Head Coach £25.00/hour. All Coaches Affiliation fees paid by Club. This proposal was accepted.

Also proposed the club pay 100% cost for Junior members and any parents to obtain Badminton England "Foundation Course" coaching award. (excludes any transport, accommodation costs). This proposal was accepted.

## **9. Club Tournaments 2025**

Presentation of the trophies took place today 5:00pm to 5:30pm. The Chair apologised for not being there as is usual to present the trophies, but work commitments prevented this.

**10. Membership Fees (27/08/25 to 01/07/26)**

It was proposed at the AGM to amend the "Membership Fees". Currently the monthly fee is £23.00 so £230.00 over the 10 months (September to June). The proposal was to charge a monthly fee of £25.00 so £250.00 over the 10 months (September to June). This would be introduced for the start of the 2025/26 season in September 2025 and the period is from 27<sup>th</sup> August 2025 until 1<sup>st</sup> July 2026 covering the schools Autumn, Spring and Summer terms having at least 36 weeks and no extra charge to players if 38 weeks are available. New rate would be £6.94/week. This proposal was accepted.

**11. Club Constitution & Appendix 1 amendments**

The Club Committee proposed to add: "Badminton England Participation in Badminton by Transgender and Non binary Players Policy". This proposal was accepted.

**12. Any other Business**

With no other business to discuss, the meeting concluded at 6.23pm.