



# Harborough LC Junior Badminton Club



Affiliated to Badminton England for the 2022/23 season as CL000029.

## Ray Phipkin – Treasurers Report (30<sup>th</sup> June 2023)

After the last AGM held on 22<sup>nd</sup> February 2022 when Ray Phipkin was elected as the club treasurer it was agreed that he would again continue to produce & keep up to date (i) the income & expenditure spreadsheet and (ii) attendance register on a weekly basis. It was also agreed that the Clubs finance period would be changed to finish on 30<sup>th</sup> June rather than 31<sup>st</sup> December. This means this report covers for 18 months rather than 12 months.

The Club committee had agreed that the membership fees remain at £13.00 per month for the period 01/01/22 to 06/07/22, then from September to June the fee would be raised to £18.00 per month, payable over 10 months as opposed to 11 months. This for season 2022/23 covers for Autumn, Spring and Summer Terms at a total cost of £180.00.

The payment system for players would have been continued for season 2021/22 from January 2022 to July 2022 as £13.00/month for first & second child and now FREE for a third child. Then for season 2022/23 from September 2022 to June 2023 as £18.00/month for first & second child and now FREE for a third child. This includes again the entry fee to club internal tournament events and Free Meals at the Presentation Night & Christmas Party. In addition, any new player is provided with both a FREE club shirt & hoodie. Season 2021/22 & 2022/23 members can exchange FOC for a larger size.

From January 2022 all three weekly sessions of the club could be held at their normal times of 4:00pm to 5:00pm; 5:00pm to 6:00pm & 6:00pm to 7:00pm.

During the three weeks of the School Summer term holiday 3<sup>rd</sup>, 17<sup>th</sup> & 24<sup>th</sup> August 2021 only held 4:00pm to 5:00pm & 5:00pm to 6:00pm sessions. Between the three weeks 7-10 players attended the first session which lost £8.00 and 2-5 players attended the second session which lost £24.00. Only booked two courts per session & no coach fee charged for the second session due to low numbers. Maybe next year need to look in more detail on demand & book courts accordingly. However, these Summer Sessions did result in four new members joining the 4:00pm to 5:00pm session and two new members joining the 5:00to 6:00pm session of the club for the start of season 2022/23 in August 2022.

The payment system for players has now and will be continued for season 2023/24 from September 2023 to June 2024 as an agreed rate per month for first & second child and FREE for a third child. This includes again the entry fee to club internal tournament events and Free Meals at the Christmas Party & Presentation Night. In addition to a free club hoodie, when joining the club for season 2022/23 a club shirt has again been provided. Existing players from season 2021/22 can exchange an item that is too small for a larger size all FREE OF CHARGE.

At the last AGM it was agreed to amend the “Membership Fees” item in the Club Constitution so that period is from September to **June**.

- Currently the monthly fee is £18.00 so £180.00 over the 10 months (September to June).
- **New proposal will be monthly fee of £21.00 so £210.00 over the 10 months (September to June).**
  - This would only be introduced for the start of the 2023/24 season in September 2023.
  - This would only be a total increase of £30.00 over the 36 weeks of the season so really £0.83 a week.
  - New rate would be £5.83 per week and current rate £4.86 per week over 37 weeks.

## Return to Play Membership Offer (via Badminton England e-mail)

Badminton England have automatically in their "JustGo" web-based system carried out the procedures as described in their e-mail as now reflected below.

- Extending your club affiliation for FREE to cover next season, so it will now expire on 31/10/22.
- Extending any club members that have joined this season for FREE, so they will now expire on 31/10/22.
- Allowing you to sign up any additional players over the summer for FREE Badminton England memberships to expire 31/10/21.
- Reinstating any individual club members that were registered last season, and have not renewed for this year, for FREE until 31/10/21.
- Any club members, reinstated or signing up new over the summer, will then need to renew as normal in September for next season, with membership prices frozen for the third consecutive year.

From January 2022 for season 2021/22 the club paid Badminton England Junior Player Membership fees of £38.00, £45.00 for a Coach Membership & £30.00 for Club Essentials membership.

Badminton England introduced a new Membership system from season 2022/23 (i.e., August 2022). This is £132.00 Junior Club Membership fee when a club has 50+ members, and every Junior Player had to be registered as either (i) "Junior Player" at £4.50 per player or (ii) "The Racket Pack" which is FREE. Volunteers (HVO) are FREE of charge.

This has meant during 2022/23 season the club paid £132.00 Junior Club Membership fee, have only had to pay 55-Junior Members @ £4.50 = £247.50 and two coaches affiliation fees for a total of £100.00, also £30.00 for Club Essentials membership. Grand total £509.50.

The Club is with "Unity Trust Bank", and they have continued to charge administration costs per quarter (£72.00 for the year & £108.00 for 18 months). All parents are advised of the club bank account and sort details to be able to pay the £13.00 September 2021 to July 2022 & £18.00 September 2022 to June 2023.

For the start of season 2021/22 and for all of season 2022/23 the club again is able to have three sessions on Wednesdays from 4:00pm to 5:00pm; 5:00pm to 6:00pm and 6:00pm to 7:00pm with all four courts being hired. Also, from 7:00pm to 8:00pm one court for all school terms

- (i) A total of £6,453.00 has been incurred for court costs from January 2022 to June 2023. This figure includes a £840.00 creditor for 2022/23 in respect of Summer Term 6. This covers an 18-month period to reflect club accounts now until 30<sup>th</sup> June rather than 12 months until 31<sup>st</sup> December.
- (ii) Everyone Active the new company who look after Harborough Leisure Centre from when we were able to recommence the badminton sessions from 14<sup>th</sup> April 2021 agreed to only charge £8.00 per court per hour irrespective of court time session. Previous the cost was £8.00/court/hour for both the 4-5pm & 5-6pm sessions and £11.00/court/hour for the 6-7pm sessions and also the one court from 7-8pm.
- (iii) On 1<sup>st</sup> April 2023 the rate was increased to £8.75 per court per hour. Based on the current new rates for 2023 then the total cost for all sessions each week would be £113.75 rather than £104.00. This is having four courts at all three sessions and one court 7:00pm to 8:00pm.
- (iv) For season 2023/24 understand there will be an increase on 1<sup>st</sup> April 2024 and the new rate is likely to be £9.50 per hour per court. Assuming no further increase and the requirements to have four courts at all three sessions and one court 7:00pm to 8:00pm then the total cost for season 2023/24 would be £4,212.00 for the 36 weeks. This excludes on Summer School holiday sessions.
- (v) To date have paid £20.00 to Leicestershire Badminton Coaches Association for season 2022/23 affiliation fees for two club coaches. A further £10.00 will be due in 2023 when Steve Chapman is able to apply.
- (vi) Paid £60.00 for Badminton England "Club+Essential" for the two 1-year subscription via GoMembership.
- (vii) At a total cost of £48.22 was paid in respect of 3 dozen Mavis 300 Plastic Shuttlecocks purchased mainly for the 4:00pm to 5:00pm session.
- (viii) From January 2021 to June 2023 a total of 10 dozen Babolat Shuttlecocks no 1 and 30 dozen Babolat No2 have been purchased at a total cost of £792.35.
- (ix) Feather shuttlecocks are always used at the 6:00pm to 7:00pm session and when suitable during the 4:00pm to 5:00pm & 5:00pm to 6:00pm sessions. We have in stock as of 30<sup>th</sup> June 2023 a total of 8 dozen Babolat No 2 worth a total sum of £172.00.
- (x) It is estimated that each week for the three sessions we would use one dozen feather shuttlecocks per week over the 36 weeks. However, in future as players improve in all sessions then they should

be allowed new shuttles rather than keep using damaged ones so assume we will then use 50 dozen at £21.50/dozen = £1,075.00. **(Need to really reduce this amount)**

- (xi) A total of £9.00 was paid for Badminton Racket string repairs.
- (xii) £275.00 paid in respect of Meal & Drinks and additional food, drinks, cakes at Presentation Night 4<sup>th</sup> May 2022.
- (xiii) A total cost of £176.50 this year in respect of Meal & Drinks and additional food, drinks, cakes at the Christmas Meal held on 14<sup>th</sup> December 2022.
- (xiv) £174.90 paid in respect of Meal & Drinks and additional food, drinks, cakes at Presentation Night 26<sup>th</sup> April 2023.
- (xv) No activity took place during sessions in respect of "Footwork to Music" which would have been led by a Team Leicestershire player (for a total cost of £54.00).
- (xvi) £58.40 paid for Yonex Super Grap (box of 36).
- (xvii) John Fannon, Jo Ireland & Ray Phipkin attended the online UK Coaching, "Safeguarding & Protecting Children (Classroom)" courses in 2022 at a total cost of £90.00. The club continues to encourage Junior Players aged 16+ to attend these courses. The new rate is £38.00.
- (xviii) The club paid £97.50 to Freddie Parsons as being 50% of the £195.00 Badminton England "Foundation " Coaching course cost. In 2022/23 will need to reimburse him when he has attended the Safeguarding course and has a DBS certificate.
- (xix) The expenditure on Shirts, Shorts and Skorts was £307.84. In addition, the club has stock, which are handed out as FREE items to players.
- (xx) The expenditure on Hoodies was £1,215.50. In addition, the club has stock, which are handed out as FREE items to players.
- (xxi) Due to the efforts of John Fannon the club continues to have a great web site <http://www.harboroughlclunions.org.uk/> via "Easyspace Starter Plus Yearly, Easyspace Domain" Cost to transfer domain hosting for harboroughlclunions.org.uk to fast hosts (£12.00) also to renew the new domain for 2 years (28.78).
- (xxii) Paid £21.99 for 20 - Koolpak Instant Ice Packs Sports First Aid Cold Therapy.
- (xxiii) Paid £250.00 for 6 x Yonex Arc Sabre 11 play badminton rackets. Plus 1 x used red/white 9 pro tour bag (FOC)
- (xxiv) Paid £28.00 in respect of Personalised Bamboo Pen & Giftbox for Lisa Wilcock on leaving at the last AGM, in appreciation of her services as parent representative on the Club committee over the last few years.
- (xxv) From January 2021 to June 2023 the Head Coach hourly fee has remained @ £20.00/hour resulting in a total of £3,640.00 having been paid out. The head coach did not charge for any of the 7:00pm to 8:00pm Sessions.
- (xxvi) For season 2021/22 internal club tournament events a total of £291.15 was paid out for trophies. The cost was reduced by having 44 trophies re-engraved from the previous year when no event due to Covid.
- (xxvii) For season 2022/23 internal club tournament events a total of £368.00 was paid out for trophies.
- (xxviii) Over the 18 months eight Pizza Vouchers have been purchased as leaving presents to players who were in year 13 & reached upper age group of club membership. (Chloe Woodward, Poppy Angus, Ellie Southwell, Lottie Goodman, Ria Bhiku, Euan Smith, Euan Wright & Ryan Cosby Plus a spare). Total cost was £160.00.
- (xxix) From January 2021 to June 2023 an income of a total of £14,832.00 was received for session fees.
- (xxx) Consider over year 2023/24, the club's strategy should be to work to ensure we are still able to have a full membership at each session especially at the 4:00pm to 5:00pm. Also encourage older players to attend the 7-8pm sessions which is run for adults.
- (xxxi) **The 2022/23 accounts indicate a loss of £400.63 as of 30<sup>th</sup> June 2023 but covers an eighteen-month period** This compared to **a loss of £1,530.26 as of 31<sup>st</sup> December 2021 but this covered a twelve month period which was subject to Covid restrictions.**
- (xxxii) **This means we really would hold a sum of £1,225.18 moving into 2023/24.**
- (xxxiii) Due to the continuing success of the club especially in attracting new members, it still has excess funds available even though have been reduced to **£1,225.18** which the committee could in 2023/24 consider the best ways to invest back to the members, such as 'guest coach', subsidised trip to a professional badminton match, continue with Free clothing as club hoodies and club shirts that should be worn at weekly sessions, social event(s); Glow Badminton Equipment / event, Purchase additional cups for Girls & Doubles events to hold in trophy cabinet, Grants for older players to attend to attend a Badminton England UKCC Level 1 badminton coaching course. Feather shuttles (i.e., Yonex AS 20 or Babolat No 1 & 2 are now being used)

**LAST YEAR THE FOLLOWING WAS INCLUDED IN THE TREASURES REPORT IN RESPECT OF BUDGET FOR 2022 THIS FORECAST A LOSS OF £1,240.00 BUT COVERED ONLY 12 MONTHS. HOWEVER, THIS REPORT IS OVER 18 MONTHS & INCREASE IN MEMBERSHIP NUMBERS HELPED REDUCED THE LOSS TO ONLY £400.63.**

**(xxxiv)** In respect of a Budget forecast of 2022, it is assumed the badminton sessions will start for Spring Term 3 on 5<sup>th</sup> January 2022 with no cancellations due to Coronavirus – Covid-19. Therefore, have allowed £3,776.00 for court hire; £2,150.00 for coaches fees; £400.00 for Badminton England Fees; £975.00 for shuttlecocks; £600.00 for trophies (includes additional cups to hold in cabinet); £300.00 for shirts & hoodies; £650.00 for meals; £72.00 for bank charges; £160.00 for Course fees and Gifts; £60.00 for additional coaching guest (footwork to music etc); £50.00 web site. **Total expenditure say £9,193.00.** The income is based on only 7 months at £13.00 per month per player and 4 months at £18.00 per month per player. Based on current numbers would have 51 players x 7 x £13.00 = £4,641.00 plus 46 players x 4 x £18.00 = £3,312. 00. This gives a total income of 7,953.00. **This would be a forecast loss of £1,240.00. However, both income & expenditure do not include any amounts for 4 weeks School Holiday Term badminton from 3<sup>rd</sup> August to 24<sup>th</sup> August 2022. A decision should be made in June in respect of School Summer Holiday Badminton. Really need to increase membership by 9 players throughout 2022 to break even (i.e., 9 \* £145.00 = 1,305.00)**

### **IN RESPECT OF BUDGET FOR 2023**

**(xxxv)** In respect of a Budget forecast of 2023, it is assumed the badminton sessions will start for Autumn Term 1 on 30<sup>th</sup> August 2023 for season 2023/24 having a total of 36 weeks. Therefore, have allowed £4,212.00 for court hire; £2,160.00 for coaches fees; £500.00 for Badminton England Fees; £1,075.00 for shuttlecocks; £600.00 for trophies (includes additional cups to hold in cabinet); £600.00 for shirts & hoodies; £500.00 for meals; £72.00 for bank charges; £400.00 for Course fees and Gifts; £60.00 for additional coaching guest (footwork to music etc); £50.00 web site; £100.00 vouches. **Total expenditure say £10,329.00.** The income is based on only 10 months at £21.00 per month per player. Based on 50 players x 10 x £21.00 = £10,500.00. **This would be a forecast profit of £171.00. However, both income & expenditure do not include any amounts for 3 weeks School Holiday Term badminton on 2<sup>nd</sup>, 9<sup>th</sup> & 23<sup>rd</sup> August 2023. Really need to ensure we have at least 50 members or increase membership throughout 2023/24 to break even.**

The intent is that the separate document, “Harborough LC Junior Badminton Club – Income- Expense-2022-23-Master Summary” will be presented at the AGM for their approval.

Finally, thank you to all committee members for their help & support for this full year in the role as treasurer.



Ray Phipkin, Hon Treasurer to Harborough LC Junior Badminton Club.