



HARBOROUGH LC Junior Badminton Club



Minutes of the Annual General Meeting. Tuesday 22 February 2022 @ 7.30pm

1. Attendance and Apologies

Attendees – Poppy Angus (PA), Jitka Bubleova (JB), Steve Chapman (SC), John Fannon (JF), Nancy Fitzmaurice (NF), Lynda Haynes (LH), Joanna Ireland (JI), Ray Phipkin (RP), Ellie Southwell (ES)

Apologies – Carol Boothaway, Andrew Kirby, Chloe Woodward, Lisa Willcocks

2. Matters Arising from last year's AGM

The Chair welcomed those present and confirmed that there were no matters arising from last year's AGM.

3. Chairpersons Report

The Chair shared his report, the full version of which can be seen on the Club's website. The following key points were noted:-

- The general improvement in the pandemic situation led to an increase in the number of sessions attended during 2021, compared to 2020. The Christmas party was poorly attended but this was likely a direct link to the situation at that time (i.e. the threat of another Christmas Covid-19 lockdown).
- The Head Coach (RP) was commended for the positive relationship he has fostered with the Leisure Centre. In addition to this, the fact that the majority of players wear the Club's kit (provided to members at no extra cost), and the professional looking website maintained by JF, have all helped to raise the Club's profile. The Club now has its own secure storage area at the Centre for equipment which includes nets and weights.
- The Chair concluded by thanking all members of the committee for their voluntary duties to the Club.

4. Secretary's Report

LH reported that her involvement in the day-to-day activities of the Club has reduced since her daughter has moved on as a member; however, it was nice to see things getting back to normal with the tournament underway.

JF mentioned the success of the Christmas party organized by LH, for which the Chairperson passed on his thanks and added that the additional input into sorting trophies, approving payments etc. was much appreciated. NF will continue to support LH by producing the minutes of committee meetings.

5. Treasurer's Report

The Treasurer reported that the Club suffered a financial loss during the 2021 year which can be attributed to the lack of sessions that took place and the necessary reduction in numbers as a direct effect of the pandemic. In addition, the Club invested funds in new Club shirts and a lockable storage cabinet. RP reported that the cost of high quality feather shuttles used by the Club has increased significantly.

The full and detailed report is available on the Club's website; additionally, please also see the separate document "Harborough LC Junior Badminton Club – Income-Expense-2021-Master Summary".

6. Head Coach's Report

RP shared his comprehensive report that began by highlighting the high number of sessions that were cancelled due to the pandemic. The report also covered:-

- A summary of the situation regarding tournaments, both internal and external.
- The "Racket Pack" award scheme; Badminton England's focused initiative aimed at school years 3-8.
- Details of current Club coaches and volunteers and the focus on encouraging and funding Junior Club members to complete "Safeguarding & Protecting Children" courses.
- Details of the Club's website displaying comprehensive and regularly updated information on Club activities, noticeboard and glass display cabinet.
- Equipment, including an automatic shuttle launcher, rackets, nets, weights, grips & graps.

RP concluded by thanking the coaches, volunteers and committee members for their support and to JF in particular for maintaining the Club's website.

The Head Coach's full report can be seen on the Club's website.

7. Election of committee

The appropriate process was undertaken, and the roles confirmed as follows:-

Chairperson – Steve Chapman

Secretary – Lynda Haynes with assistance from Nancy Fitzmaurice

Treasurer – Ray Phipkin

Coaching Co-ordinator – Ray Phipkin

Welfare Officer #1 – Joanna Ireland

Welfare Officer #2 - John Fannon

First Aid Leader – Joanna Ireland

Junior Member Representative(s) - Chloe Woodward, Poppy Angus & Ellie

Southwell will continue in this role until the end of the academic year

Parent/Carer Representative(s) Jitka Bubleova & Nancy Fitzmaurice. LW had not sought re-election due to her son progressing from the Club and to her own work commitments.

8. Coaches Weekly Session Fee & Coaches Affiliation Fee

It was agreed that The Club will continue to pay any affiliation and coach fees.

9. Club Tournaments 2020 & 2021 (2021 not held due to Coronavirus – Covid-19)

Tournaments did not take place due to the pandemic. Some trophies were given out (as previously minuted) for those tournaments that could take place. Internal tournament will begin tomorrow with games being played over a 7 week period.

10. Membership Fees

It was proposed by RP that the membership fees remain at £13 per month for the period 01/01/22 to 06/07/22, then from September to June the fee be raised to £18 per month, payable over 10 months as opposed to 12 months. This reduction in the payment months would aid the efficient collection of fees before the end of the academic year. It was proposed and unanimously agreed that this change be implemented in September 2022.

The Club is facing increased costs; this with the fact that it provides its members with free t-shirts, the loan of good quality rackets, high quality feather shuttles, tournament trophies and a fully funded Christmas party, it was proposed that the fees be revisited in July with a view to a further potential increase. It is noted that there has been no increase in fees since the 2016/2017 season.

11. Club Hoodies / Club Shirts

RP proposed a stock take, advising that all members now have a hoodie and shirt the correct size. It was proposed that older stock could be kept for samples for people to try on. The committee agreed with SC's requested that any new sweatshirts ordered for coaches have the coach name on.

12. Any Other Business

A change to the financial year was proposed by RP who suggested it runs to June. It was agreed that the current financial period will run to June 2023. Then from 1 July to 30 June thereafter with the AGM being held within 2-3 months after the end of the financial period.

JF mentioned a 3 hour online safeguarding course available through Badminton England. Every coach should undertake safeguarding training in order to work with children. Additionally, the Club would like all committee members to undertake the course (provided they are 16+). JF to share the relevant link from Badminton England's website.

With no further business to discuss, the meeting concluded at 9.28pm