



Harborough LC Junior Badminton Club



Affiliated to Badminton England for the 2020/21 season as CL000029

Ray Phipkin – Treasurers Report (31 December 2021)

After the last AGM held on 20th January 2021 when Ray Phipkin was elected as the club treasurer it was agreed that he would again continue to produce & keep up to date (i) the income & expenditure spreadsheet and (ii) attendance register on a weekly basis.

The Club committee had agreed from the 2016/17 season that the payment structure should be changed and the system would be that all club members now pay 11 monthly standing order payments of £13.00 from September to July the following year commencing on the 1st of the month. This covers for Autumn, Spring and Summer Terms at a total cost of £143.00.

The payment system for players would have been continued for season 2020/21 from September 2020 to July 2021 as £13.00/month for first & second child and now FREE for a third child. The same would have applied for season 2021/22 from September 2021 to July 2022. This includes again the entry fee to club internal tournament events and Free Meals at the Presentation Night & Christmas Party. In addition any new player is provided with both a FREE club shirt & hoodie. Season 2020/21 members can exchange FOC for a larger size.

Due to coronavirus covid-19 for season 2019/20 the Spring terms 3 & 4 sessions covering 6th January 2021 to 24th March 2021 were cancelled.

For Summer Terms 5 & 6 covering 14th April 2021 to 7th July 2021 the two earlier sessions had amended times from 3:45pm to 4:45pm & 4:45pm to 5:45pm. The fee was amended as £13.00 per month from April to June and £5.00 for July at a total cost of £44.00. The 6:00pm to 7:00pm session had to be cancelled and not able to have an earlier time.

During the three weeks of the School Summer term holiday 4th to 18th August 2021 only held 3:45pm to 4:45pm & 4:45pm to 5:45pm sessions. Between the three weeks 4-8 players attended the first session which lost £87.50 and 9-15 players attended the second session which lost £40.50. First week two courts booked per session and four courts booked for second & third week sessions. Maybe next year need to look in more detail on demand & book courts accordingly. However these Summer Sessions did result in five new members joining the club for the start of season 2021/22 in August 2021.

The payment system for players has now and will be continued for season 2021/2 from September 2021 to July 2022 as £13.00/month for first & second child and FREE for a third child. This includes again the entry fee to club internal tournament events and Free Meals at the Christmas Party & Presentation Night. In addition to a free club hoodie, when joining the club for season 2020/21 a club shirt has again been provided. Existing players from season 2019/20 can exchange an item that is too small for a larger size all FREE OF CHARGE.

As will be indicated later within this report the club have made a substantial loss and the coronavirus covid-19 situation has been a major factor. Lower number of members than anticipated and reductions in sessions held has resulted in lack of income over the expenditure for many sessions.

It is being proposed at the AGM to amend the following “Membership Fees” item in the Club Constitution so that period is from September to **June**.

- Currently the monthly fee is £13.00 so £143.00 over the 11 months (September to July).
- **New proposal will be monthly fee of £18.00 so £180.00 over the 10 months (September to June).**
 - This would only be introduced for the start of the 2022/23 season in September 2022.
 - This would only be a total increase of £37.00 over the 37 weeks of the season so really £1.00 a week.
 - New rate would be £4.86 per week and current rate £3.86 per week.
 - There has been no increase since the 2016/17 season.

4. MEMBERSHIP FEES

Membership fees will be set annually and agreed by the Executive/Management Committee at the Annual General Meeting.

Fees will be paid monthly from September to July. (Amend to June). If possible all payments to be by BACS.

Badminton England introduced a new Membership system from season 2019/20 (i.e. August 2019). This is £120.00 Junior Club Membership fee when a club has 50+ members, and every Junior Player had to be registered as either (i) "Junior Player" at £4.00 per player or (ii) "The Racket Pack" which is FREE. Volunteers (HVO) are FREE of charge.

For season 2020/21 the club paid Badminton England Junior Club Affiliation Membership fee of £90.00. This was after the 25% discount (i.e. full fee £120.00) as a special early payment offer due to coronavirus covid-19.

Return to Play Membership Offer (via Badminton England e-mail)

Badminton England have automatically in their "JustGo" web-based system carried out the procedures as described in their e-mail as now reflected below.

- Extending your club affiliation for FREE to cover next season, so it will now expire on 31/10/22.
- Extending any club members that have joined this season for FREE, so they will now expire on 31/10/22.
- Allowing you to sign up any additional players over the summer for FREE Badminton England memberships to expire 31/10/21.
- Reinstating any individual club members that were registered last season, and have not renewed for this year, for FREE until 31/10/21.
- Any club members, reinstated or signing up new over the summer, will then need to renew as normal in September for next season, with membership prices frozen for the third consecutive year.

This has meant during 2021 the club have only had to pay 54-Junior Members @ £4.00 and one coaches affiliation fee of £45.00 for a total of £261.00.

The Club is with "Unity Trust Bank", and they have continued to charge administration costs per quarter (£72.00 for the year). All parents are advised of the club bank account and sort details to be able to pay the £13.00 September 2021 to July 2022.

As stated before due to coronavirus covid-19 for season 2019/20 the Spring terms 3 & 4 sessions covering 6th January 2021 to 24th March 2021 were cancelled.

For Summer Terms 5 & 6 covering 14th April 2021 to 7th July 2021 the two earlier sessions had amended times from 3:45pm to 4:45pm & 4:45pm to 5:45pm. The 6:00pm to 7:00pm session had to be cancelled and not able to have an earlier time.

For the start of season 2021/22 the club again is able to have three sessions on Wednesdays from 4:00pm to 5:00pm; 5:00pm to 6:00pm and 6:00pm to 7:00pm with all four courts being hired. Also from 7:00pm to 8:00pm one court from Summer Term 5.

- (i) A total of £2,488.00 has been incurred for court costs in 2021, which compares with £927.00 in 2020 and £5,163.00 in 2019. The cost would have been higher if all three sessions over 37 weeks could have taken place.
- (ii) Everyone Active the new company who look after Harborough Leisure Centre from when we were able to recommence the badminton sessions from 14th April 2021 agreed to only charge £8.00 per court per hour irrespective of court time session. Previous the cost was £8.00/court/hour for both the 4-5pm & 5-6pm sessions and £11.00/court/hour for the 6-7pm sessions and also the one court from 7-8pm. Based on the current new rates for 2021 then the total cost for all sessions each week would be £104.00 rather than £119.00. Assuming no further increase and the requirements to have four courts at all three sessions and one court 7:00pm to 8:00pm the anticipated courts costs over the year for 37 weeks would be £3,848.00. This excludes on Summer School holiday sessions.
- (iii) For season 2020/21 the club paid Badminton England Junior Club Affiliation Membership fee of £90.00. This was after the 25% discount (i.e. full fee £120.00) as a special early payment offer due to coronavirus covid-19. Badminton England have extended our club affiliation for FREE to cover season 2021/22, so will now expire on 31/12/2022.

- (iv) Due to the Coronavirus - Covid19 none of the three sessions from 4-5pm; 5-6pm & 6-7pm have been held for season 2020/21 in respect of Spring Terms 1 & 2. This means that no players have had their membership renewed with Badminton England in "GoMembership". When the sessions were able to be resumed then players attending then have their respective membership renewed.
- (v) From January 2021 to December 2021 have paid £216.00 for 54 players "Junior Player" as some still season 2019/20.
- (vi) A cost of £7.80 for one DBS check required in 2021 in respect of Club Welfare Officer.
- (vii) A sum of £45.00 has been paid in respect of the Head Coaches Badminton England Coaches Affiliation fee for season 2021/22.
- (viii) To date have paid £20.00 to Leicestershire Badminton Coaches Association for season 2021/22 affiliation fees for two club coaches. A further £10.00 will be due in 2022 when Steve Chapman is able to apply.
- (ix) Paid £30.00 for Badminton England "Club+Essential" for 1 year subscription via GoMembership.
- (x) Due to Due to Coronavirus – Covid19 decided when restricted sessions could take place, that only Mavis 300 Plastic Shuttlecocks should be used with Red speed at 3:45pm to 4:45pm session and Blue speed at the 4:45pm to 5:45pm. The total cost in year 2020 was the sum of £62.55.
- (xi) In Autumn Term 2 started to use feather shuttlecocks at the 6:00pm to 7:00pm session. We have in stock as of 31st December 2021 a total of 5 dozen Babolat No 1 worth a total sum of £97.50.
- (xii) Prior to Coronavirus – Covid19 it is estimated that each week for the three sessions we would use one dozen feather shuttlecocks per week over the 37 weeks. However in future as players improve in all sessions then they should be allowed new shuttles rather than keep using damaged ones so assume we will then use 50 dozen at £19.50/dozen = £975.00. **(Need to really reduce this amount)**
- (xiii) In 2020 due to the poor quality of the badminton nets provided by Harborough Leisure Centre the club purchased four nets that are being used solely by the club at their own sessions. As the badminton posts are unstable and the top of the post leans in towards the court the club purchased 8 x Gorilla Sports Vinyl Tri Grip Weight Plate 10KG. These are placed on the top of the existing badminton net post base weights to ensure the badminton nets maintain their correct height of 5'1" at the post and 5'0" in the centre. In late 2021 Ray Phipkin has made at a cost of £7.40 a vertical pole device which is 5'0 high which is now being used to help to ensure correct height of the net in centre of the court.
- (xiv) The club purchased at a total cost of £194.31 a Wardrobe Type Steel Cabinet & Combination Key Lock Box to allow the clubs equipment to be stored safely. This is located in the small room of the main storeroom behind the roller shutter doors in the Sports Hall.
- (xv) A total of £4.50 was paid for Badminton Racket string repairs.
- (xvi) No cost this year in respect of Meal & Drinks and additional food, drinks, cakes at Presentation Night as cancelled (£195.26 in 2019).
- (xvii) A total cost of £348.59 this year in respect of Meal & Drinks and additional food, drinks, cakes at the Christmas Meal held on 15th December 2021 (£248.20 in 2019).
- (xviii) No activity took place during sessions in respect of "Footwork to Music" which would have been led by a Team Leicestershire player (for a total cost of £54.00).
- (xix) Have not purchased in 2021 any Yonex Super Grap (boxes of 36) (£97.44 in 2019)
- (xx) No one attended any Safeguarding & Protecting Children courses in 2021. The club continues to encourage Junior Players aged 16+ to attend these courses. (Paid £430.00 in 2019)
- (xxi) The expenditure on Shirts, Shorts and Skorts was £390.60 in lieu £0.00 in 2020 and £464.50 in 2019 with income £10.00 in lieu of £0.00 in 2020 and £30.00 in 2019. In addition, the club has stock, which are handed out as FREE items to players.
- (xxii) The expenditure on Hoodies was £410.00 in 2021 in lieu of only £37.50 in 2020 (£516.00 in 2019) In addition the club has stock, which are handed out as FREE items to players.
- (xxiii) Due to the efforts of John Fannon the club continues to have a great web site <http://www.harboroughlcljuniors.org.uk/> via "Easyspace Starter Plus Yearly, Easyspace Domain" and cost £27.74 in 2020 for two years. **This meant no cost in 2021.**
- (xxiv) The Head Coach hourly fee has remained @ £20.00/hour resulting in a total of £1,430 having been paid out in 2020 for only 31 weeks rather than 42 weeks. In 2020 a total of £540.00 was paid for only 9 weeks rather than 42 weeks in 2019. The head coach did not charge for any of the 7:00pm to 8:00pm Sessions.
- (xxv) In 2020 a total of £350.90 was spent on, 1 annual outstanding club member trophy, 30 winners and 30 runners-up trophies. A further £59.99 had been allowed as creditor in respect of engraving the 10 single cups and annual trophy. However in 2021 this only cost £30.00 as only 4 cups and annual trophy (twice in respect of 2020 & 2021) had to be engraved. In addition a further £8.00 was spent on Season 2021 Club

Trophy (1 Outstanding Club Member - Lucy Goodman). This meant the difference of £21.99 (i.e. £59.99 less £38.00) has been taken as profit in 2021.

- (xxvi) This year seven Pizza Vouchers have been purchased as leaving presents to players who were in year 13 & reached upper age group of club membership. (Caitlin Sullivan; Lucy Goodman; Emily Hayes; Ellis McKeown; Robert Ovens; Ben Highcock; Plus a spare).
- (xxvii) An income of a total of £4,292.50 was received on session fees for 2021 (£2,925.01 in 2020).
- (xxviii) An advance payment of £13.00 has been received for the 5:00pm to 6:00pm session fee in Spring Term 3.
- (xxix) An advance payment of £13.00 has been received for the 6:00pm to 7:00pm session fee in Spring Term 3.
- (xxx) Consider over year 2022, the club's strategy should be to work to ensure we are still able to have a full membership at each session especially at the 4:00pm to 5:00pm. Also encourage older players to attend the 7-8pm sessions which is run for adults.
- (xxxi) **The 2021 accounts indicate a loss of £1,530.26.** This compared to a profit of £247.10 as of 31st December 2020 and a loss of £975.01 as of 31st December 2019.

(xxxii) This means we really would hold a sum of £1,643.81 (plus £26.00 advance payment) moving into 2022.

- (xxxiii) Due to the continuing success of the club especially in attracting new members, it still has excess funds available even though have been reduced to **£1,643.81** which the committee could in 2022 consider the best ways to invest back to the members, such as 'guest coach', subsidised trip to a professional badminton match, continue with Free clothing as club hoodies and club shirts that should be worn at weekly sessions, social event(s); Glow Badminton Equipment / event, Purchase additional cups for Girls & Doubles events to hold in trophy cabinet, Grants for older players to attend to attend a Badminton England UKCC Level 1 badminton coaching course. Feather shuttlecocks (i.e. Yonex AS 20 or Babolat No 1 & 2 are now being used)

LAST YEAR THE FOLLOWING WAS INCLUDED IN THE TREASURES REPORT IN RESPECT OF BUDGET FOR 2021

THIS FORECAST A LOSS OF £1,833.00. HOWEVER WAS FINALLY ONLY A LOSS OF £1,530.26.

- (xxxiv) In respect of a Budget forecast of 2021 it was assumed the earliest date the badminton sessions would start was in Summer Term 5 on 14th April 2021. We could allow £3,614.00 for court hire; £1,840.00 for coaches fees; £735.00 for Badminton England Fees; £600.00 for shuttlecocks; £600.00 for trophies (includes additional cups to hold in cabinet); £200.00 for shirts & hoodies; £450.00 for meals; £72.00 for bank charges; £160.00 for Course fees and Gifts; £60.00 for additional coaching guest (footwork to music etc); £50.00 web site. **Total expenditure say £8,361.00.** The income based on only 8 months at £13.00 per month per player. Assume restricted to only 20 players per session so $60 \times 7 \times £13.00 = £5,460.00$. **This would be a forecast loss of £2,701.00. However, expenditure allows for only three sessions in the Summer School holidays from 5-7pm on two courts only with no income. Also expenditure includes players Badminton England membership twice in respect of season 2020/21 and season 2021/22. Although allowed for trophies it seems unlikely that in 2021 the club internal tournament will take place so could save the £600.00. If the Coronavirus Covid-19 allows from Autumn Term 1 on 25th August 2021 to have all members attending potentially could be another 9 players paying fees from September 2021 to December 2021. This would give $9 \times 4 \times £13.00 = £468.00$ so updated income could be **£5,928.00 and forecast loss considering the foregoing comments could then be £1,833.00.****

IN RESPECT OF BUDGET FOR 2022

- (xxxv) In respect of a Budget forecast of 2022 it is assumed the badminton sessions will start for Spring Term 3 on 5th January 2022 with no cancellations due to Coronavirus – Covid-19. Therefore have allowed £3,776.00 for court hire; £2,150.00 for coaches fees; £400.00 for Badminton England Fees; £975.00 for shuttlecocks; £600.00 for trophies (includes additional cups to hold in cabinet); £300.00 for shirts & hoodies; £650.00 for meals; £72.00 for bank charges; £160.00 for Course fees and Gifts; £60.00 for additional coaching guest (footwork to music etc); £50.00 web site. **Total expenditure say £9,193.00.** The income is based on only 7 months at £13.00 per month per player and 4 months at £18.00 per month per player. Based on current numbers would have 51 players $\times 7 \times £13.00 = £4,641.00$ plus 46 players $\times 4 \times £18.00 = £3,312.00$. This gives a total income of 7,953.00. **This would be a forecast loss of £1,240.00. However, both income & expenditure do not include any amounts for 4 weeks School Holiday Term badminton from 3rd August to 24th August 2022. A decision should be made in June in respect of School Summer Holiday Badminton. Really need to increase membership by 9 players throughout 2022 to break even (i.e. $9 \times £145.00 = 1,305.00$)**

The intent is that the separate document, "Harborough LC Junior Badminton Club – Income- Expense-2021-Master Summary" will be presented at the AGM for their approval.

Finally, thank you to all committee members for their help & support for this full year in the role as treasurer.



Ray Phipkin, Hon Treasurer to Harborough LC Junior Badminton Club.