



HARBOROUGH LC Junior Badminton Club



Minutes of the Annual General Meeting Zoom meeting ~ Wednesday 20th January 2021 @ 7.30pm

1. Attendance and Apologies

- Attendees - Steve Chapman (SC), Ray Phipkin (RP), John Fannon (JF), Joanna Ireland (JI), Ben Highcock (BH), Lisa Wilcock (LW), Nancy Fitzmaurice (NF),
- Apologies – Lynda Haynes (LH), Ellis McKeown (EM), Joshua Ireland (JI), Chris Lewis,

2. Matters Arising from last year's AGM

There were no matters arising from last year's AGM.

3. Chairs Report

The Chair reflected on the strange year we have had due to the pandemic and that it was a good call that we ceased the Club operation when we did. Due to the ongoing situation, it will likely be some time before Club activities resume. Depending on when the opportunity arises for a restart, we may need to call an extraordinary meeting. RP added that parents have been informed that the Club is not expected to start up again prior to 14th April 2021.

4. Secretary's Report

Firstly, apologies for not attending the meeting tonight. It has been a difficult year and obviously nothing has happened regarding Badminton sessions. As I know work nights it will be hard to attend meetings and therefore propose to take a step sideways. I would still like to be on the committee and organise kit, authorise payments and help organise trophies and the parties for the junior members. I would like to propose Nancy to take the secretary role at meetings if she is willing to. Trophies for the 2020 tournament are still in the box at my house and I have spoken to Ray about the possibly re-engraving the trophies for the matches that won't be able to complete.

LH's proposal was agreed; NF will minute meetings until Lynda is able to resume.

5. Treasurer's Report

The full copies of both the "Treasurer Report (31/12/2020)" & the "Income & Expense 2020" are available on the Club's website. In summary, the Club was in profit by £247.10 by the end of the year. This compares to a £975.01 loss last year; however, the inactivity has affected income and expenditure. Balance at the bank is £3,156.07.

6. Head Coach's Report

RP reminded the committee that there were still 71 games to play from the 2019/2020 tournament. It was proposed that once we return, trophies should be.

given out where appropriate; these could then be returned and represented at a formal presentation night. The full "Head Coach Report (31/12/2020)" is available on the Club's website.

7. Election of committee

The appropriate process was undertaken, and the roles confirmed as follows:-

Chair – Steve Chapman

Secretary – Lynda Haynes with assistance from Nancy Fitzmaurice.

Treasurer – Ray Phipkin.

Coaching Co-ordinator – Ray Phipkin.

Welfare Officer #1 – Joanna Ireland (RP is really pleased that Jo is prepared to continue despite Josh leaving the Club).

Welfare Officer #2 - John Fannon (a COVID-19 trained officer)

First Aid Leader – Joanna Ireland

Junior Member Representative(s) - Ben Highcock and Ellis McKeown (TBC) will continue in this role until June. It is noted that Joshua Ireland has formally left this role. The current representatives will need to be replaced in due course.

Parent / Carer Representative(s) – Lisa Willcock & Nancy Fitzmaurice

8. Coaches Weekly Session Fee & Coaches Affiliation Fee

The Club reimburses the coaches their £45.00 Badminton England affiliation fee. Last year the £10.00 Leicestershire Badminton Coaches Association fee was paid in addition. The Head Coach receives £20 per session and it was agreed that this should continue. In addition, the arrangement whereby the children of any coaches may attend sessions with no charge made.

9. Club Tournaments 2019/20 & 2020/21

2019/20 – we will aim to finish when we return provided the same players return.

2020/21 – there will be no tournaments for the 2020-2021 year due to the pandemic; however, if the Club is able to return to business prior to the summer break, a competitive mini-tournament could be arranged.

10. Membership Fees

It was agreed that for the foreseeable, membership for the season sessions would remain at £13.00 per player for each month applicable from September to the following July with the proviso that this may be revisited once we have visibility of costs. There would be additional cost for any School Summer Holiday sessions held.

11. Hoodies and shirts

A stocktake will be necessary once we return and purchases for new stock made accordingly. By the time we finished last year, most members were wearing branded t-shirts and hoodies and the Club are keen to keep this up.

12. AOB

- RP confirmed that there is currently two on waiting list.
- Tutoring between 7pm and 8pm is likely to continue based on take-up at the time. Players eligible to join should be reminded of the arrangement. Whilst not Club business, SC confirmed that he would continue to assist this session.

- SC advised that he would revisit the purchase of a lockable cabinet for Club property once the Club reopens. Some t-shirts and hoodies are in MHLC cupboards.
 - RP has the 8 weights to drop on the posts to prevent 'saggy' nets.
 - RP requested feedback from SC & JF regarding the racket stringing document.
 - RP requested the revised agenda be put on the Club website (action JF).
 - RP requested that SC contact Badminton England and start the process to be DBS checked. This will then enable him to be on the Badminton England Coaching register (action SC).
 - Once agreed the copy of these minutes will be posted to the club web site (action JF).

With no further business to discuss, the meeting concluded at 20:25.

Next Committee mtg ~ 17th March @ 7.30pm via Zoom, hosted by the chair (**Action SC**).

POST MEETING NOTES:-

Ellis McKeown has indicated that she would like to continue to be a "Junior Member Representative". At the meeting on 17th March 2021 she needs to be formally re-elected.

Poppy Angus has indicated that she would like to be a "Junior Member Representative". At the meeting on 17th March 2021 she needs to be formally elected.